

Project Manager

- Bachelor's Degree in related field or equivalent experience. Minimum 3-5 Years of experience in the construction industry.
- Excellent organizational skills
- Ability to work well with others within Department and Organization
- Ability to read and understand Construction Documents: Plans (all disciplines), Specifications, Bulletins, ASI's, etc.
- Ability to manage construction projects and generate accurate and timely construction documentation
- Ability to generate estimates and change order requests utilizing MCAA labor factors , estimating software, and historical data
- Ability to generate and review submittals, Requests for Information (RFI's), closeouts, project schedules
- Ability to communicate clearly and act decisively as primary Company representative in meetings with General Contractors, Architects, Engineers, and Clients
- Ability to manage manpower, including projections based on project schedule and durations
- Responsible for cost analysis, billings, projections, and monthly financials
- Responsible for completion of projects on time and within budget
- Familiarity with BIM modeling/coordination as it relates to constructability of plumbing systems
- Familiarity with construction technology – Microsoft 360, Outlook, Word, Excel, Teams, Procore, Sharepoint, Bluebeam, etc.